**Business Requirements Document Template**

**Executive Summary:**

Presents an overview of the software in a high level summary.

**Scope and Purpose:**

Describes the scope and purpose(s) of the proposed software.

**Limitations and Exclusions:**

Describes what the software will not do and will not contain.

**Requirements:**

List all the determined requirements in sufficient detail for clear understanding. Requirements should be in a grid/table format and should at least have id numbers and detailed, specific descriptions. Screen mock ups should be included. Graphs, charts and statistics should be used wherever appropriate.

**References:**

Lists the sources reviewed or consulted during the analysis and requirements generation.

**Appendices:**

Additional material for clarification, extention and informational purposes.